



**Kings Furlong Junior School
Covid-19 Visitor Risk Assessment**

At Kings Furlong Junior School, safety is our priority. In order to keep both children and staff safe will not be able to allow visitors into the school building unless they have a pre-arranged meeting. If parents need to enter the school site or visit the school office they must wear a mask. We have put several measures in place to ensure that school is as safe as can be. To minimise the risk we will be:

- Organising the school into year group bubbles
- Staggering drop off/pick up, break and lunchtimes
- Washing /sanitising hands before and after transition times and before and after eating
- Ventilating classrooms by keeping doors and windows open
- Cleaning shared toilets at the end of each lunchtime, regularly cleaning the classroom and resources
- Using PPE when delivering first aid to children outside of a member of staff's bubble, or if a child presents with symptoms
- Being vigilant in identifying symptoms and following government guidance accordingly
- Minimising sharing of resources across bubbles
- Supporting children in their understanding social distancing and the current requirements.

As a visitor coming onto site we ask that you:

- Only visit the school if you have a pre-arranged meeting and this has been authorised by a senior member of staff
- Do not attend school if you are displaying any symptoms (e.g. high temperature, new and persistent cough, loss of taste and/or smell)
- Use the hand sanitiser available in the school office
- Sign in with the school office and provide your details for 'Test and Trace' purposes
- Maintain social distancing of 1m+ when coming into contact with others in school
- Wash hands regularly, particularly when transitioning between rooms
- Do not enter classrooms unless pre-arranged with a member of SLT

Thank you for helping us to keep you and everyone at our school safe