

**Kings Furlong Junior School Parent Teacher Association (PTFA)**  
**Minutes of ANNUAL GENERAL MEETING (AGM) held in the Junior School Hall on**  
**Monday 16<sup>th</sup> September 2024 @ 5pm**

**Staff Members Present:**

Amanda Westaway (Head teacher)

**PTFA Committee Present:**

Beth Butler (Chair), Colette Birch (Treasurer), Tasha Arnott (Secretary)

**Non-Committee PTFA Members Present:**

Mrs Nijiki, Mr Gurung, Mrs Flaherty & Mr Limbu

**Apologies for Absence:**

N/A

**Meeting Opened**

The meeting was opened at 5pm with the above persons present.

**1. Welcome & Chair's Report 2023/24**

Welcome to our meeting. This is the AGM where we discuss what has happened during the year and the current PTFA members agree to remain in their positions or these are opened up to attendees to continue the fundraising into 2024/25.

Beth: Chair for the past year

Colette: Treasurer for the past year

Tasha: Secretary for the past year

**2. Treasurer's Report: presentation and agreement of accounts for 2023/24**

**Totals for Year 2023/24**

	Income	Expenditure	Total
Stikins	£25.02		£25.02
<b>School Lottery</b>	<b>£776.80</b>		<b>£776.80</b>
<b>Disco</b>	£961.85	<b>£349.17</b>	£612.68
Elfridges	£957.80	<b>£421.09</b>	£536.71
February Disco (UV)	£997.42	<b>£507.44</b>	£489.98
Easter Trail	£444.43	<b>£312.70</b>	£131.73
Sports Day	£201.06	<b>£130.06</b>	£71.00
Breakfast Run	£1,270.25	<b>£163.45</b>	£1,106.80
Summer Fair	£3,246.92	<b>£2,271.43</b>	£975.49
July Disco	£976.78	<b>£263.04</b>	£713.74

Freeze Friday	£381.05	<b>£237,94</b>	£143.11
<b>Total</b>			£5,583.06
Less Expenses (licences, insurance, future stock)			£832.27
<b>Net Total</b>			<b>£4,750.79</b>

### School Donations

19/09/2023	<b>£1,127.85</b>	Gym Mats
20/02/2024	<b>£1,522.50</b>	Year 3 Coach & Books
05/07/2024	<b>£4,659.00</b>	Year 6 Bowling & Trim Trail Repairs
<b>Total Donated</b>	<b>£7,309.35</b>	

We're happy to announce the total funds raised this year: £4,750.79. With the School Donations spend of £7,309.35 as per the breakdown above the school have £12,805 available to use!

Our biggest fundraising event was our very popular Breakfast Run raising an impressive £1,270.25 and with an outlay from the PTFA of only £163.45 for the children's breakfast rewards it made a profit of £1,106.80! The Summer Fair came second making a profit of £975.49.

There are several events that the children enjoy but we also wish to try new fundraising events and ideas. With the ongoing cost of living crisis such as bills increasing, we did see some decreased numbers of attendance and taking part such as our Easter Egg Hunt. We are hoping that with the next school year's events for 2024/25 already booked into the calendar that in our 2nd year of standing on the committee we can beat this total BUT we cannot do this without your ongoing support. We have shared details on our Facebook page of easy fundraising which is free to join and will not cost you any money to support Kings Furlong Junior School PTFA just by doing your shopping. The other new incentive you may have seen advertised on the TV which has been set up by Asda, Parentkind and Joe Wicks is called: Asda's Cashpot for Schools where when signed up and scanning your rewards app every time you shop 0.5% of your spending will be donated to a Primary School of your choice. We would really appreciate it if this is something you may use that you would nominate our school as your choice. Today's total in our Cashpot is already: £92.76 so if you could take a look at the Asda Rewards app and start earning with us every penny really does make a difference and with just 72 days left to collect let's see how much we can raise as a school.

### 3. Head Teachers request for purchase of items from PTFA funds & confirmation of running costs balance to be retained in bank

Amanda advised for this year she would like to continue to fund school trips and coaches with the PTFA donations to keep costs down for parents and carers. It is still her plan that where the modular buildings used to be she would like to have some type of outdoor gym area and more books for the children to

enjoy. Amanda again thanked the PTFA for all our hard work and achievements since the Committee Members took to their posts.

#### 4. Election of committee members

After a successful year our Chair, Treasurer and Secretary are happy to step down and opened up to the room to see if to step in and take on a position to which nobody wished to have advised they anyone would like do so.

We therefore need to re-elect the PTFA Committee to represent the association throughout the forthcoming academic year. Our Constitution requires the following to form the committee: Chair, Treasurer, Secretary and the Kings Furlong Junior School Head, who is automatically a trustee.

#### NOMINATIONS

The 3 positions are the ones we are required to elect. However, we always need assistance with events, fundraising ideas and people who can request grants and donations. If anyone is willing to offer their assistance in the areas, please let us know.

The PTFA handed over to Amanda to lead the election:

Position	Nomination	Proposed by	Seconded by
Chair	Beth Butler	Self	Amanda Westaway
Treasurer	Colette Birch	Self	Mrs Nijiki
Secretary	Tasha Arnott	Self	Mrs Flaherty

See any other business for further discussion.

#### 5. Any other business

- a) A run through of upcoming events was given to raise awareness of what events PTFA members can take part in.
- b) A discussion around PTFA members (KFJS) WhatsApp group and PTFA Facebook messenger were given to attendees and those that wished to join have been added to the relevant group chats.
- c) Tasha showed the attendees the Asda Rewards app and advised how to join the Cashpot for Schools.
- d) A request out for volunteers for upcoming events from attendees explaining what help is needed for the discos and what's involved as well as an insight into our new event planned to replace the old Christmas Market which was a very popular event.....

#### ***Closure of the Meeting***

The meeting closed at: 6pm