



# Kings Furlong Junior School

## *Essential information*

### The school day

#### Start/finish times

Gates open at 8:40am. Parents should drop children off at the gate. Children walk onto the playground straight into class. Staff will be at the doors to welcome them in.

If your child arrives at school after registration has closed (8:45am), they must enter via the school office (from Upper Chestnut Drive). Gates are locked from 8:50am to 3:10pm.

School finishes at 3.15pm. Parents can collect from the playground.

#### Healthy snacks

Please provide your child with a healthy snack at break time e.g. fruit, yogurt, cheese or rice cakes. No chocolate or crisps. There is a useful guide on our website. We are a nut free school.

Children should bring a bottle of water (with their name on) to school each day. Water is available in classrooms for refilling.

#### School meals

A cooked meal can be purchased daily for £3.20. Please pay online, or send the money in an envelope with your child. Dinners should be paid for in advance, or on the day. Menus are available on our website. If your child has a special diet, you will need to register at: <https://specialdiets.hants.gov.uk/>

Packed lunches should be healthy – we have a guide on our website.

#### Free school meals

If you think your child may be eligible for free school meals, please complete a quick online form at: <https://www.cloudforedu.org.uk/ofsm/hants>.

Please complete the form even if your child prefers to have a packed lunch, as the school receives funding.

#### Clubs

We run a variety of clubs on a termly basis. A letter will go home each term offering spaces, which are allocated on a first come basis.

#### Going home arrangements

Year 3: Children must be collected by an adult. If a different person is collecting your child, please let the office know. If you feel your child should be able to walk home alone, please speak to the Head Teacher.

Years 4, 5 and 6: Children can walk home alone after school. If your child is normally collected, but arrangements change, please inform the office.

#### Religious Education

We subscribe to the Hampshire Agreed Syllabus. This promotes a sound understanding of a variety of faiths. We aim to be inclusive in all our acts of worship. If you wish your child to be removed from these lessons please refer to the RE policy for further information.

#### PE

Pupils have at least 2 hours of PE per week. Your child's year group will let you know on which days they have PE. Children should come to school in their PE kit on these days (see uniform policy for further information).

#### English as an additional language

We run a variety of programmes to support pupils for whom English is their second language. We value, respect and promote other cultures.

#### Trips

Pupils may go on educational trips over the year. These are usually at cost, and the contribution suggested is vital to allow the trips to happen.

## School Council

Pupils are involved in the decisions we make as a school. Every class has two School Councillors who meet as a group regularly.

## Medical needs and first aid

Please let us know if your child has any medical needs. Any medication in school must be prescribed by a doctor and handed in at the school office. We will contact you if your child needs first aid for any serious accidents during the school day (general cuts and bumps are recorded, but forms are not sent home).

## Attendance

If your child is absent from school for any reason please contact us by 9:30am on each day of absence. You can leave a message on the school answerphone or contact us through the Arbor Parent Portal.

A useful guide to whether your child is well enough to go to school is available online at: [what0-18.nhs.uk/parents/carers/child-unwell-ok-go-nurseryschool](http://what0-18.nhs.uk/parents/carers/child-unwell-ok-go-nurseryschool). Children who have had sickness or diarrhoea should not return until 48 hours after the last episode.

If a planned absence is unavoidable during term time, then an absence request form must be completed. Family holidays cannot be considered as authorised absence, in-line with Government guidelines, and Penalty Notices (fines) may be issued. Parents can also be issued with a fine if their child is regularly late for school.

## Uniform

The school colours are electric blue, grey and white. Our logo jumpers and cardigans are sold at Skoolkit (Church Street or online). PE kit consists of black or blue shorts/tracksuit bottoms/sports leggings and a plain t-shirt in their team colour. Colour team t-shirts are available from the school office for £2.50.

Children should bring a small rucksack to school (no book bags). Pencil cases are not needed.

School shoes should be completely black. Boots may be worn but must be flat and plain black. Pupils who do not wear the correct shoes are given plimsolls to wear.

## Lost property

Please ensure all your child's belongings are named. Named items that are found will be returned to children. Items that are unnamed will be kept in the lost property box in the hall for a short period before being disposed of.

## Communication

[www.kingsfurlong.net](http://www.kingsfurlong.net) is the best source of information about the school.

## Contact details

It is really important that we have your correct contact details, particularly if there is an emergency. Please let us know of any changes as soon as possible via the Arbor Parent Portal or by contacting the school office.

Every child has a home/school book for parents to pass on important messages to the teacher.

## Online payments

You can pay for meals and trips online using the Scopay system <https://www.scopay.com/login.html>. We also use this system for booking parents evening appointments. Access letters are sent home when children join the school.

## Travel to school

Please respect the law and local residents by only parking in permitted areas.

Our park and stride map shows places where you can safely park the car and walk the last few minutes to school. The map is available on our website at: [www.kingsfurlong.net/travelling-to-kfjs](http://www.kingsfurlong.net/travelling-to-kfjs).

We encourage children to wear a helmet if they cycle or scoot to school.

## Home learning

We ask that children read at home at least four times a week and practice their spellings and times tables. One piece of creative home learning will be given for each project (which usually spans half a term). Our home learning policy is available on our website.